



WARREN SHIRE COUNCIL

ORDINARY MEETING

MINUTES

THURSDAY 27TH APRIL 2017

WARREN SHIRE COUNCIL
Minutes of the Ordinary Meeting of Council
Held in Council Chambers, 115 Dubbo Street Warren
on Thursday 27th April 2017 commencing at 8.30 am

Present:

COUNCILLORS	NRF Wilson OAM	Chair
	MJ Quigley	
	KL Walker	
	MJ Beach	
	HJ Druce	
	KW Taylor	
	SJ Derrett	
	RJ Higgins (8.35 am)	
	KR Irving	
	AJ Brewer	
	P Serdity	
	STAFF MEMBERS	A Wielinga
	D Arthur	Manager Finance and Administration
	M Stephens	Manager Health and Development Services
	L Morgan	Manager Engineering Services
	T Wark	Water and Sewer Manager

APOLOGIES

An apology was tendered on behalf of Councillor BD Williamson who was absent due to external commitments, and it was **MOVED** Taylor/Derrett that the apology be accepted and a leave of absence for the member concerned be granted.

Carried
93.4.17

CONFIRMATION OF MINUTES

MOVED Serdity/Irving that the Minutes of the Ordinary Meeting of Council held on Thursday 23rd March 2017 be adopted as a true and correct record of that Meeting.

Carried
94.4.17

DELEGATES AND COMMITTEES

Item 1 **Warren Interagency Support Services** **(C3-9)**

MOVED Serdity/Irving that the information be received and noted.

Carried
95.4.17

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DELEGATES AND COMMITTEES

CONTINUED

At this point in the Meeting the time being 8.35 am, Councillor Higgins joined the meeting.

Item 2 Outback Arts Board Meeting **(C17-2)**

MOVED Serdity/Irving that the information be received and noted.

Carried
96.4.17

Manex **(C14-3.4)**

MOVED Wilson OAM/Taylor that the Minutes of the Meeting of Manex held on Tuesday, 14th March 2017 be received and noted.

Carried
97.4.17

Water Supply and Sewerage Steering Committee **(S5-10.1, W2-2.2)**

MOVED Taylor/Quigley that the Minutes of the Meeting of the Water Supply and Sewerage Steering Committee held on Tuesday 4th April 2017 be received and noted and the following recommendation be adopted:

MES-A
Chk Lst

Item 4.1 Warren Sewage Treatment Plant Renewal **(S5-10.2)**

That under the provisions of the Local Government Act Section 55 (3) (b) and (i) due to extenuating circumstances (previous work undertaken for Council on new Sewerage Treatment Plant) Council formally accept the proposal from Public Works Advisory for the Project Management of the new Warren Sewerage Treatment Plant at the cost of \$300,920.00 (exc GST).

Carried
98.4.17

Warren Sporting Facilities Committee **(C14-3.18)**

MOVED Quigley/Taylor that the Minutes of the Meeting of the Warren Sporting Facilities Committee held on Wednesday 5th April 2017 be received and noted and the following recommendations be adopted:

MHD-A
Chk Lst

Item 6.2 Gym Maintenance Report

An amount of \$3,999.00 is allocated to the purchase of the Health Stream Ultimate Functional Trainer to replace the outgoing AVANTI Multi Gym.

MES-A
MHD-A
Chk Lst

Item 6.3 Outdoor Fitness Equipment **(S21-2)**

1. Council install/ arrange irrigation, levelling and lay turf surrounding the project area.
 2. The Centre Manager seek grant funding to install a shelter shed covering the outdoor fitness equipment area and this item be placed for consideration in the 2017/18 Budget.
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DELEGATES AND COMMITTEES

CONTINUED

Warren Sporting Facilities Committee

Continued

MHD-A
Chk Lst **Item 6.4 Warren Swimming Pool Shade Construction** (S21-2)
Grant funding be sought to undertake the project.

MHD-A
Chk Lst **Item 6.5 Renovations of Pavers at Front Entrance of WSC** (S21-2)
Council allocate funds to undertake in house renovations of the existing paved area by:
removing existing pavers, laying new bedding, relay pavers, install a new concrete header
board and pressure wash area.

Item 6.7 Inspection Report Warren Memorial Swimming Pool (S19-2)
Investigations begin into the feasibility of replacing pool facilities.

**Carried
99.4.17**

Warren Town Improvement Committee

(C14-3.17)

MOVED Taylor/Irving that the Minutes of the Town Improvement Committee Meeting held on Tuesday, 11th April 2017 be received and noted and the following recommendations be adopted:

MES-A
Chk Lst **Item 4.2 Town Beautification Project** (C14-3.17)

1. That the following recommendations be undertaken as soon as practicable:
 - a) That quotations be called for the replacement of damaged kerb and gutter.
 - b) That Council tender for the milling and resheeting of the AC in Dubbo Street, including crack sealing, heavy patching and a 14mm spray seal.
 - c) That Council:
 - Construct 8 sandstone garden beds on the Oxley highway.
 - Replace 32 of the existing tree island garden beds in Dubbo Street.
 - Construct 22 footpath garden beds in Dubbo Street.
 - Install street furniture in Dubbo Street.
 - d) That quotations be called for the supply and installation of shade canopies in Dubbo Street.
2. That the committee endorse the following recommendations to commence after completion of recommendation 1:
 - a) Council call for quotations for the supply and installation of Bollards in Dubbo Street and the Oxley Highway.
 - b) Council tender for the reconstruction of the roundabout.
 - c) Council call for quotations for the supply and installation of a variable message board in the centre of the roundabout.
3. That further investigation be undertaken into the beautification of the blank walls in Dubbo Street and reported back to this committee.
4. That after commencement of the above works the Manager Engineering Services provide progress updates to each Council meeting.

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DELEGATES AND COMMITTEES

CONTINUED

Warren Town Improvement Committee

Continued

5. That the following budget be endorsed by the committee

Stage	Project	Details	Budget
1	Kerb and Gutter	Replace deteriorated sections of kerb and gutter	\$ 48,000
	Wearing Surface	Mill top layer of Asphalt and resheet	\$100,000
		Crack sealing	\$ 2,200
		14mm spray seal	\$ 33,300
		Heavy Patching	\$ 31,400
	Sandstone Garden Beds	Install Sandstone Garden Beds in Burton Street	\$ 17,000
	Tree Island Garden Beds	Replace existing Tree Island Garden Beds	\$135,000
	Footpath Garden Beds	Construct new Footpath Garden Beds	\$ 94,000
	Street Furniture	Construct bench seating	\$ 20,000
	Shade Canopies	Install shade canopies	\$ 25,000
2	Bollards	Install bollards	\$ 37,000
	Roundabout	Construct Roundabout	\$227,000
	Variable Message Board	Install Variable Message Board	\$ 40,000
3	Blank Walls	Planting and painting of blank walls	\$ 15,000
Total			\$824,900

**Carried
100.4.17**

Economic Development Committee

(C14-3.22)

MOVED Quigley/Derrett that the Minutes of the Economic Development Committee held on Wednesday 12th April 2017 be received and noted and the following recommendations be adopted:

Item 4 Update on Activity Plan

(C14-3.22)

- 1) From September 2017 allocate \$5,602 to use as consultancy fees for REMPLAN Reports rather than to access data via a regular subscription.

Item 4 Update on Activity Plan – 5.3 Expand Existing Economic Base through Diversification Into Sustainable Industries

(D3-10)

MFA-N

- 1) Allocate \$1,000 to publish the Warren Shire ‘Business and Investment Profile’ in the Council’s 2017/18 budget.

**Carried
101.4.17**

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GENERAL MANAGER'S REPORTS

Item 1 Outstanding Reports Checklist (C14-7.4)

EA-A **MOVED** Druce/Higgins that the information be received and noted and that the items marked with an asterisk be deleted.

Carried
102.4.17

Item 2 Committee/Delegates Meetings (C14-2)

MOVED Irving/Taylor that the information be received and noted.

Carried
103.4.17

Item 3 Community Strategic Plan "Warren Shire 2027" (A7-4.1/1)

MOVED Derrett/Serdity that:

1. The information be received and noted; and
2. Council adopt the Community Strategic Plan 'Warren Shire 2027'.

Carried
104.4.17

Item 4 Closed Circuit TV (CCTV) Trial (L7-1.5)

MOVED Taylor/Druce that:

1. The information be received and noted; and
2. The draft of the Warren Shire Council Code of Practice Closed Circuit Television System be adopted.

Carried
105.4.17

Item 5 Western Slopes Gas Pipeline (G3-2)

At this point in the meeting the time being 10.00 am, this item was held in abeyance.

The Mayor welcomed St Mary's School Principal, Mrs Terina McNair to the meeting.

Terina gave an overview on St Mary's School operations. Following a period of questions the Mayor invited Terina to join Council for Morning Tea.

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MORNING TEA

At this point in the meeting, the time being 10.10 am, Council adjourned for Morning Tea.

RESUMPTION

The meeting resumed at 10.40 am with all Councillors present.

Item 5 Western Slopes Gas Pipeline (G3-2)

MOVED Beach/Derrett that:

GM-A
Chk Lst

1. The information be received and noted; and
2. Invite APA to the May meeting of Council to address Council on the proposed Western Slopes Gas Pipeline, the process, procedures and current status.

Carried
106.4.17

At this point in the meeting, the time being 10.55 am Councillor Taylor declared an interest and left the meeting and was not in sight of the meeting room.

Item 6 Riversmart On Site Licence (C12-3.5, P1-7.17/1)

MOVED Quigley/Druce that:

GM-A
Chk Lst

1. The information be received and noted; and
2. Request further information from Riversmart on the type of licence, reason and purpose.

Carried
107.4.17

At this point in the meeting, the time being 11.10 am Councillor Taylor returned to the meeting.

Item 7 Trakmaster (S7-1)

MOVED Quigley/Walker that the information be received and noted.

Carried
108.4.17

MANAGER FINANCE AND ADMINISTRATION'S REPORTS

Item 1 Reconciliation Certificate – March 2017 (B1-10.15)

MOVED Walker/Quigley that the Statements of Bank Balances and Investments as at 31st March 2017 be received and adopted.

Carried
109.4.17

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MANAGER FINANCE AND ADMINISTRATION'S REPORTS CONTINUED

Item 2 Statement of All Outstanding Rates as at 13th April 2017 (R1-4)

MOVED Beach/Druce that the information be received and noted.

**Carried
110.4.17**

Item 3 March 2017 – Quarterly Budget Review (A1-5.35)

MFA-A
Chk Lst

MOVED Serdity/Irving that the information be received and noted, and that amendments to votes in the March 2017 Quarterly Budget Review as outlined be authorised.

**Carried
111.4.17**

MANAGER ENGINEERING SERVICES REPORTS

Item 1 Works Progress Report – Roads Branch (C14-7.2)

MOVED Irving/Beach that the information be received and noted.

**Carried
112.4.17**

Item 2 Works Progress Report – Water & Sewerage (C14-7.2)

MOVED Brewer/Irving that the information be received and noted.

**Carried
113.4.17**

Item 3 Works Progress Report – Town Services (C14-7.2)

MOVED Irving/Higgins that the information be received and noted.

**Carried
114.4.17**

Item 4 Works Progress Report – Fleet Branch (C14-7.2)

MOVED Taylor/Druce that the information be received and noted.

**Carried
115.4.17**

Item 5 Traffic Information (T5-4)

No report this month.

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MANAGER HEALTH AND DEVELOPMENT'S REPORTS **CONTINUED**

Item 2 **Department of Planning Circulars** **(P15-10)**

No report this month.

Item 3 **Sporting and Cultural Centre Report** **(S21-2)**

MOVED Quigley/Irving that the information be received and noted.

Carried
118.4.17

Item 4 **Information Centre Record for the Month of March 2017** **(T4-6.1)**

MOVED Serdity/Irving that the information be received and noted.

Carried
119.4.17

Item 5 **Impounding Officer's Report** **(P4-4)**

MOVED Walker/Druce that the information be received and noted.

Carried
120.4.17

MAYORAL MINUTES

The Mayor advised that the following items of general interest and Council business transacted through the period since the last Council Meeting.

- * The Mayor advised that on the 27th March 2017, he had attended a meeting on behalf of OROC with the Minister for Emergency Services, the Hon. Troy Grant regarding Disaster Relief arrangements mainly flooding.
- * The Mayor advised that on the 27th March 2017, he had attended a meeting with Mr Gillespie and Mr Murray who were undertaking a Review of Regional Infrastructure for the Department of Premier and Cabinet.
- * The Mayor advised that on the 10th April 2017, along with the General Manager and Projects Engineer had the opportunity to undertake inspections at the Marra end of the Shire.
- * The Mayor advised that along with the Jockey Club, he had held a meeting with a potential race horse trainer for Warren.

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MAYORAL MINUTES

CONTINUED

- * The Mayor advised that Council had received 12 applications for the General Manager position. Council's panel will meet with LGNSW Management Services on 2.30 pm Friday, 28th April 2017 to short list the applicants for interview.
- * The Mayor congratulated the organisers of the Warren ANZAC Day services and activities. At the Dawn Service there was approximately 250 people with over 300 at the 11 am Service.
- * The Mayor reminded Councillors that the Cancer Council Relay for Life would be held this weekend.
- * The Mayor advised that on behalf of OROC Councils he would be in Sydney next Thursday and meetings were arranged with Minister Barilaro, Minister Upton, Minister Blair, Infrastructure NSW Review of Regional Infrastructure and LGNSW.

QUESTIONS WITHOUT NOTICE

By Councillor Quigley

MES-A
Chk Lst

1. Councillor Quigley expressed concern at the condition of the fence on the levee at the back of the Dubbo Street Medical Centre.

By Councillor Walker

1. Councillor Walker expressed concern at the flight path of the RAAF planes flying low over houses when using Warren Airport for exercises.

By Councillor Beach

MES-A
Chk Lst

1. Councillor Beach expressed concern at vehicles being abandoned on Council roads namely; a vehicle on the Marthaguy Road.

By Councillor Druce

1. Councillor Druce enquired how the NSW Police Community Safety Precinct Meeting after the last Council Meeting went. The General Manager gave a brief update of the meeting.

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QUESTIONS WITHOUT NOTICE

CONTINUED

By Councillor Brewer

1. Councillor Brewer advised he had been reviewing Council's Fit for the Future Action Plan and enquired in relation to the possible introduction of tablets and Councillor numbers. The General Manager advised no action had been taken to date regarding the use of tablet technology. The reduction in Councillor numbers without a local referendum would require Legislation to be amended.

By Councillor Serdity

- MES-A
Chk Lst 1. Councillor Serdity requested an update on the proposed works on the kerb and guttering in Clyde Street, Nevertire. The Manager Engineering Services to check the status.
- MES-A
Chk Lst 2. Councillor Serdity expressed concern at the water pressure in Nevertire. The Water & Sewer Manager to investigate.
3. Councillor Serdity reminded Councillors of the Warren Shire Library – Reconnecting the Community funding opening of new works on Friday 26th May 2017 at 10.45am.

There being no further business the meeting closed at 12.45 pm.

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**THESE MINUTES WERE CONFIRMED AT THE ORDINARY MEETING OF COUNCIL
HELD ON THURSDAY 25TH MAY 2017 AS BEING
A TRUE AND CORRECT RECORD.**

MINUTE NO. 121.05.17

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GENERAL MANAGER

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CHAIRMAN